

Agenda



Listening Learning Leading

Contact Officer: Kathy Fiander

Tel: 01491 823649

Fax: 01491 823658

E-mail: kathy.fiander@southoxon.gov.uk

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Website: www.southoxon.gov.uk

A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON MONDAY 29 JUNE 2009 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P W D Greene
Mr P Cross
Mrs M Davies

Mr M Harris
Mr P Harrison

Mr R Peasgood
Ms A Purse

Substitutes:

*Mrs F Aska
Ms J Bland
Mr F Bloomfield*

*Mr D Bretherton
Mrs S Cooper
Mr T Harbour*

*Mr A Hodgson
Mr D Turner*

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

- 1. Apologies**
- 2. Election of Chairman for the municipal year 2009/10**
- 3. Appointment of Vice-Chairman for the municipal year 2009/10**
- 4. Declarations of interest**
- 5. Minutes 25 March 2009**

Minutes attached

6. Risk management strategy

Purpose: to review the accompanying joint Risk Management Strategy 2009 to 2012, and to recommend that Cabinet approves it on 2 July 2009 (**report and strategy attached**)

7. Costs and savings - shared management structure

Purpose: to advise on the costs and savings of implementing the new shared management structure (**report attached**)

8. Internal Audit annual report 2008/2009

Purpose: to report on the work of Internal Audit in the year ended 31 March 2009, and to advise the committee of the Audit Manager's opinion on the overall adequacy and effectiveness of the internal control environment. The committee is asked to note the report (**report attached**)

9. Internal audit activity report 2009/2010 quarter 1

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary (**report attached**)

10. Internal audit management report 2009/10 quarter 1

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2009/2010 audit plan up to the 17 June 2009 and to summarise the priorities and planned audit work for the remainder of quarter 2 2009/2010 (**report attached**)

11. Statement of accounts 2008/09 including the Annual Governance Statement

Purpose: to approve the Statement of Accounts including the Annual Governance Statement subject to final audit and agree that the Chairman sign them **(report to follow)**

12. Audit plan letter

Ordinarily, the Audit Commission produces an annual audit plan, which sets out its plan and inspection activities and estimated fees. This year the Audit Commission has condensed this information into a letter, which is enclosed for the committee's consideration.

The committee is asked to note the Audit Commission's planned activities and estimated fees and to raise any issues with the Audit Commission **(copy of Audit Commission's letter attached)**

13. Committee's work programme 2009/10

Purpose: to consider and make recommendations on the committee's work programme for 2009/10 **(Work programme attached)**

MARGARET REED

Head of Legal and Democratic Services